

**RAILWAY RECRUITMENT CELL,
NORTHERN RAILWAY,
NEW DELHI
RRC website i.e. www.rrcnr.org**

General Departmental Competitive Examination (GDCE) Notification No-01/2020/GDCE

Applications are invited **through proper channel** from serving regular eligible Railway Employees of Northern Railway, Rail Coach Factory Kapurthala, Modern Coach Factory Raibareilly, Research Design and Standards Organisation, Lucknow and Diesel Loco Modernization Works Patiala for filling up vacancies against General Departmental Competitive Examination (GDCE) Quota.

RPF/RPSF Staff are not eligible to apply.

Schedule of GDCE Notification	
Date of issue:	30-01-2020
Opening Date for Employees to submit applications to Subordinate Incharge :-	10-02-2020 at 10:00 Hrs
Closing Date for Employees to submit applications to Subordinate Incharge :-	09-03-2020 at 17:00Hrs
Date of forwarding application by Subordinate Incharge to Establishment Unit like :- ADEN Office etc.	11-03-2020
Date of forwarding application by Subordinate Incharges to Establishment Office located in Division or HQ Office	14-03-2020
Date of forwarding application by Establishment Unit in field like: ADEN Office to Establishment Office in Division or HQ Office	24-03-2020
Date of forwarding application by Division/ HQ Office/CWM Office/Bridge Workshop and Production Units etc. to RRC Office.	31-03-2020

Detail of vacancies, to be filled is given below:-

Vacancy Detail										
Name of the Post	Level	Medical Standard	Div./ Unit	UR	SC	ST	OBC	Total	Post Identified for Disability Group	Prescribed minimum Educational &/or Technical Qualification
Senior Clerk Cum Typist	5	C-2	UMB	08	03	01	04	16	B, LV, D, HI,OA, OL, OAL,BL, LC, DW,AAV, MD	Degree from recognized University or its equivalent (Graduation). Typing proficiency in English/Hindi on Computer is essential (30 w.p.m. in English & 25 w.p.m.in Hindi.)
			LKO	05	01	01	03	10		
			FZR	05	01	01	02	09		
			H.Q./B.H.	07	02	01	03	13		
			NRCH	01	00	00	00	01		
			JUDW/STORE	02	01	00	01	04		
			JUDW	06	00	01	02	09		
			CB-LKO	04	00	00	00	04		
SSB/STORE	04	01	00	02	07					
Total				42	09	04	17	73		

(A) Age limit as on 01.07.2020

UR	OBC	SC	ST
42 Years	45 Years	47 Years	47 Years

(B) General Instructions:-

- Only serving regular Railway employees, possessing prescribed minimum educational &/or technical qualification as indicated against each post in the table given above, of Northern Railway, Rail Coach Factory Kapurthala, Modern Coach Factory Raibareilly, Research Design and Standards Organisation, Lucknow and Diesel Loco Modernisation Works Patiala who are working in lower grade pay posts & at the best in the same grade for which GDCE is being held are eligible to appear in the Exam.
- Before applying in the post(s) against this notification employee should satisfy themselves that they fulfill all eligibility norms including Age, Educational &/or Technical Qualification(s) from a recognized Board/University/Institute. Employee must ensure that they fulfill the prescribed medical standard for the opted post. Employees who are found medically unsuitable for the opted post(s) shall not be given any alternate appointment.
- Those employees who are appearing or awaiting results of final examination for the prescribed qualification are not eligible and hence should not apply.
- Eligible employees shall submit applications in single page on A4 size paper through proper channel.** The Notification and application format may be downloaded from the website www.rrcnr.org. **Application directly received in RRC/DLI office shall not be entertained.**
- Selected employees are liable to be posted anywhere in the Northern Railway.
- Decision of the Railway Recruitment Cell, Delhi in the matter of recruitment will be final.
- The number of Vacancies shown in the notification are provisional and may increase or decrease or even may become NIL in total or in specific communities/Posts/Units depending upon the actual needs of the administration at the time to appointment.
- Railway Administration also reserves the right to alter the modus of examinations or re-conduct written examination or to cancel part or whole of any process of recruitment at any stage.
- Written Examination will be conducted in single stage for the group as per the rules. The standard of examination & Syllabus shall be as applicable to direct quota recruitment by RRBs.
- There shall be negative marking in written examinations and 1/3 of the allotted marks for each question shall be deducted for every wrong answer.

11. The recruitment will be made strictly as per merit in the written examination. Short listed employees will be called for verification of their original documents.
12. The Employees under GDCE will have to pass Type Test.
13. The selected employees under GDCE will have to pass prescribed training courses prior to appointment to the post for which they are selected under GDCE, wherever applicable. Selected employee have to execute Security and/or indemnity bond wherever necessary.
14. Date, Time and Venue of the Written Examinations, Type Test, (OFFLINE/ONLINE) will be published on RRC website. The exam centre, date & shift etc. indicated in the call letter shall be final. Request for postponement of the examination/skill test and change of center/venue will not be entertained under any circumstance.
15. Any employee found using unfair means in the examination or sending someone else in his/her place to appear in the examination will be debarred from appearing in all the examination of all the RRB/RRC for lifetime. Action will be taken against him/her under Railway D&A Rules. In addition such employees are also liable for prosecution under criminal law.
16. Candidature of the employee will remain provisional at all stages of recruitment and RRC reserves the right to reject the candidature of any applicant at any stage of the process of recruitment, if any irregularity/deficiency is noticed.
17. The decision of RRC in all matters relating to eligibility, acceptance or rejection of application, issue of free Rail Passes, penalty for false information, mode of recruitment, conduct of written examination, allotment of examination centers, recruitment etc., will be final and binding on the employees and no enquiry or correspondence will be entertained by the Railway Recruitment Cell in this regard.
18. Railway Recruitment Cell will not be responsible for any inadvertent errors.
19. For any legal dispute, the Jurisdiction will be Central Administration Tribunal Delhi only.
20. In the event of any dispute about interpretation or any mistake, the English version will be treated as final.
21. Railway Administration shall not responsible for any loss/Damange/Injury, if any, occurred during recruitment process.

(C) How to apply:-

1. Application **as per Annexure-I** as available on RRC website i.e. www.rrcnr.org should be filled up by the employee and to be submitted to the Subordinate Incharge under whom employees is working. Application submitted directly to RRC by the employee shall not be entertained.
2. Eligibility of the employee shall be considered on the strength of the information furnished in the application. If at any stage of recruitment or thereafter it is found that any information furnished by the employee in his/her application is false/incorrect or the employee has suppressed any relevant information or the employee does not satisfy the eligibility criteria for the post(s) will be rejected forthwith.
3. Application is to be filled up by the employee in his /her own handwriting. Signature of the employee on all the documents during the process should be identical either in Hindi or English and must not be in **Block/Capital or Disjointed letter**. Signature in different form during the process will result into the cancellation of candidature.
4. A recent (not older than one month) passport size colour photograph without cap and without wearing coloured glasses should be pasted at the space provide in the application form.
5. Employees belonging to OBC community should enclose the self attested copy of the latest OBC Caste Certificate specifically indicating that the employee does not belong to persons/sections (Creamy Layer) as mentioned in column 3 of the schedule of Govt. of India Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 08.09.1993 and its subsequent revision and it should not be more than 1 year old in the format given in **Annexure-II** and self declaration in **Annexure –III** as available on RRC website with this Notification.
6. RRC website is the main source of contact and all related information employees are advised to be in touch with RRC website for further process. Also Mobile No and E-mail ID mentioned in the application are to be kept valid & active during the process.

(D) Procedure for forwarding of the applications by the Subordinate Incharge(s), Establishment Units/Divisions:-

1. **Responsibility of Subordinate Incharge/Estt. Units in Fields like :- ADEN Offices etc.:-** All applications received from the employees working under their control within the last date shall be forwarded to the Establishment Unit after duly verifying the application with photograph available on the application form with Stamp, Signature & Date. The applications are to be forwarded to Estt. Unit by **14.03.2020** under the covering letter with detail of number of applications forwarded and record of the same be kept in safe custody for future reference, if any. In case of Estt. Unit located in field like: ADEN Office, the application so received by Subordinate Incharges are need to be submitted in ADEN Office by **11.03.2020**. In case of Estt. Unit is a field unit like ADEN Office etc. then all such verified applications are to be submitted in Divisional Office by **24.03.2020**.
2. **Responsibility of Establishment Unit:-** Estt. Unit shall verify the information given in the application(s) from the Service Record of the employee and verify the eligibility of the employee for notified post(s) keeping in view the eligibility conditions as given in the notification available on RRC website. All such applications whether declared ELIGIBLE or INELIGIBLE shall be forwarded to RRC Office in a single bunch by the Divisional Office with list of employees in hard & soft copy by **31.03.2020**. All extra Divisional Offices like CWMs, Bridge Workshops, Production Units, HQ Office etc. where service record of the employees are maintained independently may sent verified application directly to RRC office but in a single bunch with hard & soft copy as per the proforma given below:-.

Sr.	Name/Father's name of the employee	DOB	DOA	Community	PF No./PRAN No.	Desig., Workg. Under & Deptt.	Medical Standard (Please refer general instruction no. 3 under item B)		Edu. and/or Tech. Qualification (as per service record)	Age (as on 01-07-20)	Eligible/Ineligible
							Med. Group in which employee was sent for Med. Examination at the time of initial appoint.	Med. Group in which employee was declared FIT at time of initial appointment			

(F) INVALID APPLICATIONS:

The applications having any of the following deficiencies, discrepancies or irregularities will be summarily rejected:

1. Applications received in Subordinate Incharges Office after closing date.
2. Applications not received through proper channel.
3. Incomplete or illegible applications.
4. Unsigned applications, applications without clear and un-smudged thumb impressions.
5. Applications without photograph .
6. Applications without signatures in box on application form.
7. Applications not filled in English or Hindi.
8. Over aged employees.
9. Not having the requisite Educational/Technical Qualification at the time of submitting application.
10. Any other irregularities which are considered invalid by RRC.
11. Application without enclosing certificate as per **Annexure II & III** if applied against vacancies reserved for OBC.

(G) ABBREVIATIONS

SC - Scheduled Caste,	ST- Scheduled Tribe,	OBC- Other Backward Classes,	UR –Unreserved,
B- Blind,	LV – Low Vision,	D – Deaf	HI – Hearing Impairment,
OA- One Arm	OL - One Leg	OAL- One Arm & One Leg	BL- Both Leg
LC- Leprosy Cured	DW- Dwarfism	AAV- Acid Attack Victim	
RRC - Railway Recruitment Cell			

Note- Employees to note that RRC website will be the main source of contact for various information and same may be referred in future by the employees for any information/updates.

**Chairman,
Railway Recruitment Cell
Northern Railway, New Delhi**

**RAILWAY RECRUITMENT CELL, NORTHERN RAILWAY,
NEW DELHI**

For RRC office use only

APPLICATION FORM FOR GENERAL DEPARTMENTAL COMPETITIVE EXAMINATION - 01/2020/GDCE

(Application should be filled by employee in his/her own handwriting. All columns are to be mandatorily filled and if not relevant then mention "Not Applicable")

Post(s) applied for

Name of the post

Affix recent
passport size
photograph
verified/attested
by the Sub.
Incharge

1. Name of the employee
(in English Capital Letters)

2. Father's Name
(in English Capital Letters)

3. Address (for Correspondence)
(in English Capital Letters)

4. *E-Mail ID:

5. *Mobile No.

6. PF No./PRAN NO. Date of Appointment

7. Present designation & working under.....

8. Present Grade Pay (6CPC)/LEVEL (7CPC) (without MACP)

9. Gender
(Male/Female)

10. Community
(UR/OBC/SC/ST)

11. If you are PwBD employee,
mention the disability & nature

12. Date of Birth as in 10th CertificateAge (as on 01-07-2020)YearsMonthDays.....

13. (A) Edu. Qualification

S.N	Academic	University/Board/Institution	Subjects	Year of passing	Marks%
1	SSE/10 th class				
2	Sr. Sec./ 12 th				
3	Graduation				

(B) Any Other Qualification

S.N	Technical	University/Board/Institution	Subjects/Trade	Year of passing	Marks%
1					
2					

14. Please copy the following declaration in the space provided below, in your own running handwriting.

****I hereby declare that all the statement made by me in this application are true, complete and correct to the best of my knowledge. In the event of any information being found false or incorrect or being not eligible in terms of eligibility criteria, my candidature for appointment is liable to be cancelled/terminated without any notice at any state and I shall be liable to be taken up under D&AR also.**

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Signature of the employee (Not in capital letter)	Left Hand Thumb impression	Date..... Place.....
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Forwarded to

Signature of Subordinate Incharge with date and Office Seal)

Certified that the above service particulars are verified from the Service records of the Staff concerned and is eligible for the post of Senior Clerk Cum Typist, Level-5 as per the eligibility given in the notification.

Date

* E-Mail and Mobile No. is essential.

Signature of Establishment Officer
(i.e. APO/ADEN/etc. with date and Office Seal

OBC CERTIFICATE

Form of Certificate to be produced by Other Backward Classes applying for appointment to posts under the Government of India. This is to certify that..... son/daughter of of village..... district/divisionin state belongs tocommunity which is recognized as a backward class under:

- 1) Resolution No.12011/68/93-BCC© dated 10th September 1993, published in the Gazette of India - Extraordinary - part 1, Section 1, No.186 dated 13th September 1993.
- 2) Resolution No.12011/9/94-BCC dated 19th October 1994, published in the Gazette of India - Extraordinary - part 1, Section 1, No.163, dated 20th October 1994.
- 3) Resolution No.12011/7/95-BCC, dated 24th May, 1995, published in Gazette of India - Extraordinary - part 1, Section 1, No.88, dated 25th May 1995.
- 4) Resolution No.12011/44/96-BCC, dated 6th December 1996, published in Gazette of India - Extraordinary - part 1, Section 1, No.210, dated 11th December 1996.
- 5) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.129, dated the 8th July 1997.
- 6) Resolution No.12011/12/96-BCC, published in Gazette of India - Extraordinary - No.164, dated the 1st Sept 1997.
- 7) Resolution No.12011/99/94-BCC, published in Gazette of India - Extraordinary - No.236, dated the 11th Dec 1997.
- 8) Resolution No.12011/13/97-BCC, published in Gazette of India - Extraordinary - No.239, dated the 3rd Dec 1997.
- 9) Resolution No.12011/12/96-BCC, published in Gazette of India - Extraordinary - No.166, dated the 3rd Aug 1998.
- 10) Resolution No.12011/68/93-BCC, published in Gazette of India - Extraordinary - No.171, dated the 6th Aug 1998.
- 11) Resolution No.12011/68/98-BCC, published in Gazette of India - Extraordinary - No.241, dated the 27th Oct 1999.
- 12) Resolution No.12011/88/98-BCC, published in Gazette of India - Extraordinary - No.270, dated the 6th Dec 1999.
- 13) Resolution No.12011/36/99-BCC, published in Gazette of India - Extraordinary - No.71, dated the 4th April 2000.

Shri/Smt./kumari.....and/or his/her family ordinarily reside(s) in the..... District/ Division of theState. This is also to certify that he/she does not belong to the persons/sections (**Creamy Layer**) mentioned in column 3 of the Schedule to the Government of India, Department of Personnel & Training OM NO.36012/22/93 -Estt (SCT), dated 8.9.1993 and OM No. 36033/3/2004-Estt(RES), dated 09.03.2004. Modified vide Govt. of India, department of Personnel and Training.

Palce :

Dated:

Dy.Commissioner etc.
(with Seal of Office)

Sign.of District Magistrate/

Seal

Note : The term 'ordinarily' used here will have the same meaning as in section 20 of the Representation of Peoples Act., 1950.

List of Authorities empowered to issue certificate

1. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / Deputy Collector / Ist Class Stipendiary Magistrate / City Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner (Not below the rank of Ist Class Stipendiary Magistrate)
2. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
3. Revenue Officers not below the rank of Tehsildar.
4. Sub Divisional Officer of the area where the employee and / or his family ordinarily resides.
5. Administrator / Secretary to Administrator / Development Officer (Lakshadweep islands).

NON-CREAMY LAYER DECLARATION TO BE SUBMITTED BY OBC EMPLOYEES

Proforma for declaration to be submitted by Other Backward Class Employees alongwith the application form.

DECLARATION

"I son/daughter.....
Resident.....of.....Village/town/citydistrict.....State..... hereby
declare that I belong to the (indicate your sub caste) community which is recognized as a backward class by the
Government of Indian for the purpose of reservation in services as per orders contained in Department of Personnel and Training
Office Memorandum No. 36012/22/93-Estt.(SCT) dated 08.09.1993. It is also declared that I do not belong to persons/sections
(creamy Layer) mentioned in column 3 of the Schedule to the above referred Office Memorandum dated 08.09.1993 and its
subsequent through O.M. No. 36033/3/2004-Estt.(Res) dated 09.03.2004."

Place :

Signature of the Employee

Date :

Name of the employee