

NORTHERN RAILWAY

**Railway Recruitment cell
Lajpat Nagar – I,
New Delhi – 110 024
Dt. /10/2014**

No.220-E/Open Mkt/RRC/2013

Dear Candidate,

SUB: Instructions/ Guidelines for provision of “SCRIBE” to Visually Impaired candidates or those candidates whose written speed is affected by cerebral palsy, to help such candidates during the written examination in reference to employment notice no. 220E/Open Mkt/RRC/2013 of Northern Railway.

- i) In reference to the above examination, such of the visually impaired candidates, as are unable to read the question paper and indicate answer in the OMR sheet due to very poor vision, are allowed to avail the help of “SCRIBE” for assisting them by reading out the questions and writing answers on their behalf. Similarly, such candidates whose writing speed has been affected by Cerebral Palsy are also allowed to avail the assistance of “SCRIBE” for writing answers on their behalf.

However, partially blind candidates who can read and indicate answers with the help of Magnifying glass, will not be allowed to take the help of SCRIBE during the examination, however, they are allowed to bring magnifying glass with them.

- ii) The “SCRIBE” will be allowed on specific request of the candidates having aforesaid handicaps, on following terms and conditions:-
- a) The candidates will have to arrange their own “SCRIBE” at their own cost during the examination.
- iii) The candidates as well as the “SCRIBE” will have to give an undertaking in the performa enclosed as **Annexure-I**, to the effect that the “SCRIBE” fulfils the stipulated conditions, mentioned above and if any discrepancies/irregularities or false information are found later on, the candidature of the applicant will be cancelled irrespective of the result of the examination.
- iv) **Candidates who are allowed to take the assistance of a “SCRIBE” in the examination shall be given an extra time of 30 minutes in the examination. Thus the duration of the said written examination for such candidates will be 120 minutes.**
- v) Such candidates as need the assistance of the “SCRIBE” during the aforesaid written examination are required to obtain prior permission for the same from Railway Recruitment Cell, Lajpat Nagar-I, New Delhi 110024 and for this purpose, candidates are advised to **attend the office of RRC-NR from 24.10.14 between 10.00 am and 4.30 pm** along with the following documents/forms-
- vi) Enclosed form, duly filled, with photograph of the “SCRIBE” pasted on it in the given space and the photograph also signed in such a manner so that a part of the signature comes on the form also.
- vii) One Extra Pass Port size photograph of the “SCRIBE”.

- I) Important instructions for the written examination :-

The Candidates must note that they are allowed the assistance of the ‘SCRIBE’ during the Examination only for reading out the Questions to them and for indicating answers on the Answer Sheet as per their directions. They are not allowed to take the help of the “SCRIBE” for finding the correct answer to the Questions and no communication, including subtle hints by the “SCRIBE”, will be allowed during the Examination. One Invigilator will be keeping an Eye on each such candidate who takes the, assistance of “SCRIBE” during the Examination and in case the Invigilator or any Supervisor finds the Candidates taking the help of the “SCRIBE” in any manner in finding answer to the Questions, the Candidature of such Candidate will be cancelled.

APO/RRC

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